Due: November 2, 2018 (Award January 2019) | or April 5, 2019 (Award June 2019)

**Data Sheet** (Must be filled out & signed by Local/Affiliate President)

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| Grant coordinator’s name: **Jonathan C. W. Jones**  Grant title: **My Amazing Grant Idea**  Total amount requested: **$1,500**  Grant coordinator title/assignment: **Grant Coach/Idea Innovator**  Home address, city, state, zip: **1000 Idea Street, Mindset, MN 55117**  Home phone: **1800-win-idea**  School name: **Creations School**  School address, city, state, zip: **54321 Creations Avenue, Mindset, MN 55117**  School phone: **1800-1cr-eate**  Email: [**jcwj@creations.k12.mn.us**](mailto:jcwj@creations.k12.mn.us)  Team members (indicate which are EDMN members): **Jonathan** (member) | ---Local Section---  Local/Affiliate or MSCF/UEA Organization: **Local 00?**  President’s email: [**president@local.edu**](mailto:president@local.edu) |

**Narrative**

Instructions: use double space, Time New Roman, 12-point type on single-sided paper, be sure to number and label your responses, and limit your narrative to four pages or fewer.

1. What do you expect to accomplish? (1 paragraph summarizing proposal)

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1. What skills and knowledge do you want to acquire? How will increased skills and knowledge in this area help improve your work environment? (Professional Development Grants are given to improve on-job skills and knowledge.)

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1. What is the learning opportunity you wish to pursue? Why do you think this opportunity will meet your needs? What are the details of this opportunity, where and when will it take place? (Professional development grants provide funds to assist education support professionals, ESP, higher-education faculty and teachers. Examples of funded opportunities, attending conferences, workshops and seminars. ESPs include classroom paraprofessionals, clerical staff, bus drivers, etc who are members of Education Minnesota ESP bargaining units. This application is not to be used by licensed professionals who are members of other EDMN bargaining units.)

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1. How will your new skills and knowledge impact your work environment? How will it impact your job? (Professional development grants are intended to have an impact on you, your colleagues & or students.)

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1. What will your budget expense items be and the amount requested for each? Are there any in-kind or matching funds or materials you will be requesting? (in a chart or table list items, e.g. conference registration, speaker fee, necessary materials)

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